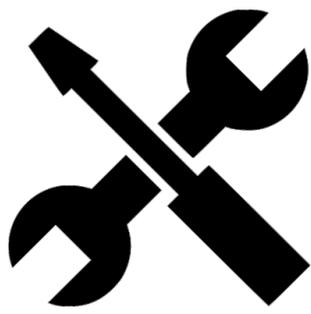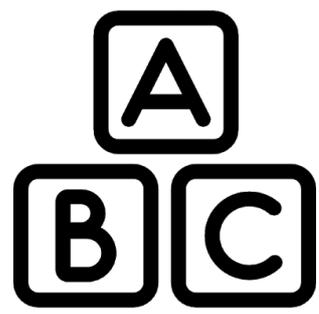# ENGLISH IV GROUP PRESENTATION

SUBJECT: Find a business near the Campus, and report on it.

Requirements:

GROUP PHOTO	PowerPoint	9-10 Minutes	TEAM WORK!
The entire group needs to take a photo with the business employee or owner.	Check and re-check to make sure your PowerPoint is available and works **BEFORE** presentation day.	If you are more than a minute above or below the required time, marks will be reduced. This is a sign of preparation.	You must present, even if members in the group drop, are sick, or unable to attend. So **BE PREPARED.**
			This is not individual work.

Mandatory Topics:

BACKGROUND	Diagnose	Recommend fixes	Basic Information
Explain the history and background of the business. Try to get an understand of what the business owner wanted to accomplish when starting the business.	Diagnose the business. What are they doing well? What are their primary issues?	Recommend **REALISTIC SOLUTIONS** to their problems. Keep in mind, many businesses do not have large budgets or funds.	* Name / Nickname * Student ID * Introduction (include topics to discuss) * Conclusion (should summarize what was discussed)

DO:
* say your name very clearly including your nickname
* establish eye contact with the entire classroom--not just the teacher
* use proper, professional language

DO NOT
* Read from your slides. Nobody wants to see you embarrass yourself reading.
* Come to class unprepared. If you do not have a Powerpoint, you will fail.
* Use material that is not yours.

THIS IS A <u>GROUP</u> PRESENTATION:

Be prepared for Emergencies:
If one of the members of your group has an emergency or does not show up, **be prepared to present that person's part**.   The missing or absent member will receive a failing grade for not showing up, but if you are not able to do their part, your marks will also be reduced. <u>There will be no delays or rescheduling.</u>

There will be no late assignments and no excuses:
If you are required to present on a certain day, you had better be prepared to present. Check and double-check your Powerpoint before presenting. There is no excuse for a missing or corrupt file on the day of presenting. Have a backup plan or a backup file. I will not accept technical delays nor delays due to personal issues between group members. Treat your assignments as professional deadlines. Be on time, with no excuses.

Make sure your have proper introductions and conclusions
Your introduction should tell the audience the following
* student name
* student ID
* Subject , and have a brief overview of the material, including who will cover each part.

Your conclusion should tell the audience the following:
* A brief overview of major highlights of your presentation
* A proper recommendation or wrap-up of the subject

Finally:

This is a professional environment, and you should dress and behave accordingly. Every one of you knows the rules of dress and behaviour expected of you by the University, and you should abide. Language that is deemed offensive to others based on religion, gender, nationality, political viewpoint, sexual orientation or ethnic background will not be permitted. Treat each person with respect.